

# BROADWAY TRAVEL & REIMBURSABLE EXPENSES



As per Article VII.F in the USA 829 - Broadway League Agreement, the Producer must provide the Designer and/or Assistant Designer with round trip transportation expenses on a first class air carrier or rail carrier whenever the Designer and/or Assistant Designer is required by the Producer to travel outside of New York City in connection with the Broadway Production. For each and every day that the Designer and/or Assistant is required by the Producer to be outside of New York City in connection with the production, the Designer and/or Assistant Designer must receive hotel plus \$75 per day.

When a Designer or Assistant Designer is required by the Producer or its representative to travel beyond New York City and return in the same day, and the destination(s) is more than 100 miles from Columbus Circle, then the Designer and/or Assistant Designer must be paid a per diem stipend of not less than \$50.00 per day for meals and other personal expenses.

The Producer agrees to reimburse the Designer and/or Assistant Designer, for all **authorized out of-pocket purchases** made for the production, and **for authorized work transportation** involved in New York and out-of-town.\*

\* It is **Best Practice** to negotiate authorized out-of-pocket expenses and work transportation before making a purchase.

Reimbursable expenses may include physical equipment, supplies or tools needed to perform the job; proportional use of subscription software services used for the job; proportional use of personal technology and workspace used for the job; and travel expenses for the job.

Questions? Email [livedesignjob@usa829.org](mailto:livedesignjob@usa829.org)

In all cases, the contract supersedes supplemental documents.

